28th October 2021

Dear parent/guardian,

Bolinda Primary School is looking forward to another great year of teaching and learning and would like to advise you of Bolinda Primary School’s voluntary financial contributions for 2022*.*

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that’s through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, your support in 2021 allowed us to:

* Provide new kitchen equipment
* Purchase new library books
* Refurbish the school grounds with garden projects in the new year.

Please find below the Bolinda Primary School voluntary financial contributions schedule for 2022, which incudes an overview of what your contributions will contribute towards.

Department of Education guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended contributions for your child/ren.

For further information on the Department’s Parent Payments Policy please see a one-page overview, attached.

Yours sincerely,

Jayden Andrea Angela Cook-Lee

Principal School Council President

**2022 VOLUNTARY FINANCIAL CONTRIBUTIONS SCHEDULE**

**Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Please complete this fee schedule and have your child return them to the office.***

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| **ITEM** | | | **Annual Amount per STUDENT** | |
| **CURRICULUM CONTRIBUTIONS**   * Stationery Pack – detailed list attached $40 * Subscriptions (Maths Online, Reading Eggs and Essential Assessment) $50 * Kitchen Garden (Kitchen Consumables) $40 * Art / Stem (Science and art consumables) $30 | | | $160 | |
| **OTHER CONTRIBUTIONS**   * Student wellbeing program * First aid equipment * School grounds maintenance and improvements | | | $50 | |
| **ITEM** | **Item Amount** | **Number of students in your family** | | **Annual Amount per FAMILY** |
| Curriculum Consumables | $160 |  | | $ |
| Other Contributions | $50 |  | | $ |
| **TOTAL FAMILY CONTRIBUTION** |  |  | | **$** |

**Curriculum Contributions**

Items and activities that students use, or participate in, to access the Curriculum, including:

* Computer applications where our students have their own individual password – At Bolinda Primary School we use Reading Eggs, Maths online and Essential Assessment.
* Everyday items that your child will use in the classroom to learn the essential curriculum such as art supplies, science experiment equipment, cooking ingredients, technology materials

**Educational items for students to own**

Please find attached a list of items that the school recommends for each student. As per previous years, Bolinda Primary School will continue to provide these items to all students attending. These will be available to students on the first day of school 2022.

**Other Contributions**

Non-Curriculum items and activities to support the daily operation and objectives of Bolinda Primary School.

**Extra-Curricular (OPTIONAL) Items and Activities**

Bolinda Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Details of these items and activities will be provided to students and families throughout the year.

* *Optional Year 3-6 school camp*
* *Optional District Sport Entries*
* *Other optional excursions to be scheduled*

### Financial Support for Families

Bolinda Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

* *Camps, Sports and Excursions Fund* provides payments for eligible students to attend camps, sports and excursions.
* *State Schools’ Relief* provides financial support for eligible families to purchase clothing/uniform at a reduced rate.

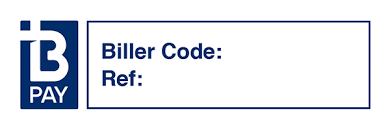
For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the Jayden Andrea, Principal on 03 5428 5317 or email [Bolinda.ps@education.vic.gov.au](mailto:Bolinda.ps@education.vic.gov.au).

### Payment methods

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Bolinda Primary School. Payment can be made electronically via our preferred payment method QKR! Please refer to the information attached to this document in how to setup and use QKR! Please note that parents are to use the receipt issued by the QKR! as their record of payment.



Alternatively, you can BPAY using your families unique BPAY biller details (located on your family statement).



For families that wish to spread the costs throughout the year please contact the office to arrange a payment plan.

All payments will be allocated to outstanding Extra-Curricular (OPTIONAL) items and Activities in the first instance. If there are no outstanding Extra-Curricular (OPTIONAL) Items and Activities charges on your family account, payments will be allocated towards family Curriculum Contributions, as per the schedule above. If you wish for payments to be allocated differently to this process, please contact the office on (03) 5428 5317 PRIOR to making a payment.

### Refunds

### Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

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**parent PAYMENTS policy**

**ONE PAGE OVERVIEW**

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|  | FREE INSTRUCTION   * Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL. * Schools may invite parents to make a financial contribution to support the school. |

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|  | PARENT PAYMENT REQUESTS  Schools can request contributions from parents under three categories:   |  |  |  | | --- | --- | --- | | Curriculum Contributions  Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum. | Other  Contributions  Voluntary financial contributions for non-curriculum items and activities that relate to the school’s functions and objectives. | Extra-Curricular Items and Activities  Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis. |  * Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices). |

|  |  |
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|  | FINANCIAL HELP FOR FAMILIES   * Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn’t miss out. * Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements. |

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|  | SCHOOL PROCESSES   * Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency. |

